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11 APR 1958

THRU : Chief, Geography Division, OER
: Chief, Geographic Research

Assistant Director, Research and Reports

Extension of Consultant Contracts for Fiscal Year 1959

1. In order to obtain the necessary approval of the Director of Central Intelligence for the renewal of consultant contracts for Fiscal Year 1959, it is necessary that certain information be provided. The consultants listed below are currently under contract to the Agency on behalf of OER for the purpose of serving as consultants to your Division. The total number of days worked in Washington, D.C., in the current Fiscal Year (through 5 April 1958) as reported to St/A is also shown. (Note: Please provide, in addition to the information requested in Paragraph 2 below, specific dates worked by consultants to your Division between 1 July 1957 and 5 April 1958 which have not been previously reported to St/A.)

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2. It is requested that the following information be provided for each of the consultants listed above whose contract should be renewed for Fiscal Year 1959.

a. Number of days anticipated use in Washington, D.C., during the period 6 April - 30 June 1958.

b. Number of days anticipated use in Washington, D.C., during Fiscal Year 1959.

c. A statement of the frequency of contact in the field, the extent of informal usage, and frequency of contact via phone for official purposes on an unclassified basis.

d. A brief description of duties to be performed during Fiscal Year 1959 and justification for renewal of the consultant contract. (Attached are statements which were provided for the renewal of contracts of the consultants listed above for Fiscal Year 1958. New statements should be provided only if the description of duties to be performed and justification for retention are different than the statements provided last year.)

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SUBJECT: Extension of Consultant Contracts for Fiscal Year 1959

If contract renewal is not desired for either of the consultants listed above, a statement to this effect should be provided.

3. It is requested that the information requested herein be forwarded to the Chief, Administrative Staff by c.o.b. 21 April 1958.

FOR THE ASSISTANT DIRECTOR:

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(Chief, Administrative Staff, OHR)

Attachments: 2

Distribution:

Orig. & 1 - Addressee

1 - Ch/G

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St/A/RR: 25X1A9a
[redacted] mca/2412 (10 April 1958)

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